

**ALABAMA CHRISTIAN ACADEMY
4700 WARES FERRY ROAD
MONTGOMERY, AL 36109**

Website: www.alabamachristian.com

Telephone (334) 277-1985

Fax Number (334) 279-0604

November 1, 2007

Dear ACA Parents & Payers of Accounts:

We are sending you a **Tuition Schedule** and **Returning Student Pre-Enrollment Form** for the 2008-09 school year. It is VERY important that you read the form carefully and follow the directions for returning it, along with the appropriate fee, before the deadline of January 31, 2008. You have received this form because you are the designated person responsible for your child's account. If this form has been sent to you in error, we need to know as soon as possible in order to get this information to the appropriate individual(s).

Please refer to the ACA Handbook for information regarding Returning Student Registration. We want to *stress* that if you have ANY questions regarding the pre-enrollment form or the process of pre-enrolling, please call or come by the business office so we may be able to answer your questions before you sign and submit your form and fee. Returning student priority will end on January 31, 2008 and new students will begin interviewing in February to fill openings. **If pre-enrollment is paid after January 31st, please contact Mrs. Parker @ ext. 227 to see if there is still a place available before you pay.** Please be reminded that the pre-enrollment fee is non-refundable and non-transferable as well as June and July tuition payments as per the tuition schedule and handbook.

Very Important: If your account is more than one month in arrears, payment cannot be applied to pre-enrollment until account is current.

We will be more than happy to help you or answer any questions you may have regarding this important process. You may reach me at 277-1985 ext. 207 or by email at cyoung@alabamachristian.com.

Sincerely,

Charlotte Young
Accounts Receivable

Cc: Dr. Milton Slauson, Superintendent

Attachments