

ALABAMA CHRISTIAN ACADEMY
STUDENT HANDBOOK GRADES 6 – 12

UNIFORM POLICIES 2010-2011

All students must wear ACA approved uniforms to school purchased from Southern School Uniforms unless otherwise noted.

SOUTHERN SCHOOL UNIFORMS

1721 Eastern Blvd.
 Montgomery, AL 36117
 (334) 215-0000 – phone (334) 277-0664 FAX
www.southernschooluniforms.com
 School Code: ACA

All items listed under your child’s gender are not required. You may choose from among them. Undergarments, shoes, belts, socks, tights, overcoats, and hair accessories may be purchased from other vendors. In such cases, however, the guidelines outlined below must be followed.

All tops must have designated ACA monograms. All bottoms must have designated “Eagle Head” tags.

Girls

Jumpers**	Princess jumper (gray or khaki) Kick pleat jumper (plaid) Buckle jumper (khaki only)
Blouses	¾ sleeve blouse (white) Peter Pan blouse (white) short sleeve and long sleeve Camp shirt (white) short sleeve only Oxford shirts (white, yellow or pinstripe short sleeve and long sleeve)
Shirts	Banded Overshirt (white, yellow or maroon) short sleeve and long sleeve Turtlenecks (white or maroon) Pique polo shirt (maroon, gray, white, yellow, or black) short sleeve and long sleeve Rugby shirt (maroon and white)
Skirts**	Box pleat skirt (khaki, gray, or plaid) Long skirt (khaki or black)
Shorts**	Knee length flat front shorts (khaki) Knee length pleated shorts (khaki, black, or gray)
Skorts **	Flat front skort (khaki, black or plaid) Pleated front skort (khaki, black or plaid) Full wrap pleated skort (khaki ONLY)
Slacks	Flat front pants (khaki, charcoal or black) Pleated front pants (khaki, black, charcoal or gray) Capri pants (khaki)
Sweaters	Pullover Crew or V-neck sweater (white, maroon, or light gray) Sweater Vest (white, maroon, or light gray) Button front cardigan (white, maroon, or light gray)
Jackets	Full zippered-front fleece jacket (maroon or light gray) OR approved ACA organization/team jacket OR any designated by the uniform company itself for ACA. An approved windbreaker and sweatshirt are also available in maroon only.

Belts*	Brown or black braided or solid leather belts (mandatory with any clothing item having belt loops)
Socks*	Solid black, gray, brown, or white socks; or white knee and maroon knee socks (with skirts)
Shoes*	Black, brown, cordovan (maroon) or tan closed toe shoe with heel no higher than 2 inches. Tennis shoes that are primarily white, black, or gray or a combination of these colors Shoelaces for all shoes must be the predominant color of the shoe
Tights/Leggings*	Must be plain white, or black, brown, gray, or maroon
Accessories*	Hair ribbons, etc. must coordinate with the colors of the uniform

Boys

Shirts	Turtlenecks (white or maroon) Oxford Shirts (white, yellow, or pinstripe) short sleeve and long sleeve Pique polo shirt (maroon, gray, white, yellow, or black) short sleeve and long sleeve Rugby shirt (maroon and white)
Shorts**	Full length pleated shorts (khaki, black, or gray) Knee length flat front shorts (khaki only)
Slacks	Flat front pant (khaki, black, charcoal or gray) Pleated pants (khaki, black, charcoal or gray)
Sweaters	Pullover Crew or V-neck sweater (maroon or light gray) Sweater Vest (maroon or light gray) Button front cardigan (maroon or light gray)
Jackets	Full zippered-front fleece jacket (maroon or light gray) OR approved ACA organization/team jacket OR any designated by the uniform company itself for ACA. An approved windbreaker and sweatshirt are also available in maroon only.
Belts*	Brown , cordovan, or black braided or solid leather belts (mandatory with any clothing item having belt loops)
Socks*	Solid black, gray, brown, or white socks
Shoes*	Black, brown, cordovan (maroon) or tan closed toe shoes. Tennis shoes that are primarily white, black, or gray or a combination of these colors. Shoelaces for all shoes must be predominant color of the shoe.

* May be purchased from other vendors.

** All items MUST be NO SHORTER than the top of the knee even when wearing leggings.

Other uniform pieces approved by the school during the course of the year may also be worn.

UNIFORM GUIDELINES

Solid white, black, brown, gray, or maroon socks; white, black, brown, gray, or maroon tights or leggings; or white, black, brown, gray, or maroon knee socks (with skirts) are the only acceptable colors to be worn by all students at all grade levels. Jumpers may not be worn without a blouse. When purchasing skirts, shorts, or skorts, the length must be at least to the top of the knee. Allowances for growth should be considered when purchasing. When wearing skirts, shorts, or skorts, hems may not be rolled up nor waistbands rolled down.

When wearing the oxford uniform shirts, all but the top button must be buttoned for both girls and boys. No solid black outfit combinations may be worn. Uniforms must be clean and

neat. Parents and teachers need to monitor the “fit” of uniforms as students grow and develop throughout the school year.

Non-uniform jackets/coats may be worn to school, but must promptly be put into student lockers upon arrival. Approved ACA organization/team jackets, however, may be worn in the building.

FIELD TRIP DRESS GUIDELINES

ACA school uniforms will be worn on all field trips (NO SHORTS) unless the nature of the trip is such that different dress is more appropriate. In such cases, any change must be approved by the administration and even then all ACA dress code guidelines will be enforced. Shirrtails will be tucked in neatly on all field trips.

UNIFORM RULES

BOYS

Slacks and Shorts

1. All slacks and shorts must be worn at the waistline and must not “sag,” exposing underwear when sitting or standing.
2. Belts must be worn and buckled to keep the garment at the waist.
3. Slacks may not bunch over shoes, nor may slacks or shorts be excessively baggy.
4. The hem of the shorts must come at least to the top of the knee but may be no longer than the bottom of the knee.

Shirts

1. When wearing the oxford uniform shirts, all but the top button must be buttoned and cuffs must be buttoned, unless neatly rolled into a cuff.
2. Undershirts may be worn under uniform shirts, but must be white, gray, black, or maroon (should coordinate with the uniform shirt). Any pattern or writing on the undershirt may not show through the uniform shirt.

Shoes

1. Shoes are required at all times for students.
2. Laces on shoes must remain tied.
3. All shoes must be closed toe.
4. Color for non-athletic shoes must be black, brown, cordovan (maroon) or tan.
5. Athletic shoes must be primarily white, black, or gray or a combination of these colors.
6. Shoelaces for all shoes must be the predominant color of the shoe.

P.E. Clothes

1. Students enrolled in Physical Education classes must purchase their uniform from Southern School Uniforms. This includes sweat pants and sweatshirts if desired for colder weather.

Athletic Clothes

1. Athletes must wear practice gear or ACA athletic shorts and any ACA shirt. Clothing may **NOT** be modified (i.e. be torn, ripped, or modified in any manner). Appropriate athletic shoes **MUST** be worn by all athletes using the weight room.

Hair

1. Hair is to be well groomed and neatly styled as determined by the administration.
2. Hair must not overlap the bottom of a dress shirt collar.
3. Unusual hairstyles or colors are unacceptable.
4. Young men are expected to be clean-shaven and should shave on a daily, regular basis (i.e. no mustaches, goatees, beards, or sideburns that extend below the middle of the ear. This policy applies to the taking of all school pictures (senior and otherwise), graduation ceremonies, etc.

GIRLS

Jumpers, Skirts, Skorts, Shorts, and Slacks

1. Jumpers, skirts, blouses, and slacks, and other like combinations are to be neat and modestly tailored in appearance to fit the individual in such a way as to conceal undergarments and the line of undergarments while sitting, standing, bending, and getting in and out of desks.
2. Jumpers may not be worn without a blouse.
3. All slacks, skorts, skirts, and shorts must be worn at the waistline, tailored to fit the individual including traditional leg width and modest enough to conceal undergarments and the line of undergarments.
4. Slacks may not bunch over shoes.
5. Skirts, jumpers, skorts, and shorts must come to the top of the kneecap or longer even when wearing leggings. Order the longer length skirt or skort if necessary to comply with the dress code. Allowances for growth should be considered with ordering.
6. It is recommended that girls order at least one pair of slacks.

Skirts and Blouses

1. When wearing the uniform blouses, all but the top button must be buttoned and as well as all cuffs on long sleeves, unless neatly rolled into a cuff.
2. Blouses must be loose-fitting enough to conceal undergarments and any cleavage.
3. Undershirts may be worn under uniform shirts, but must be white, gray, black, or maroon (should coordinate with the uniform shirt). Any pattern or writing on the undershirt may not show through the uniform shirt.

Shoes

1. Shoes are required at all times for students
2. Laces on shoes must remain tied.
3. Heels should be no higher than 2 inches.
4. All shoes must be closed toe.
5. Color for non-athletic shoes must be black, brown, cordovan (maroon) or tan.
6. Athletic shoes must be primarily white, black, or gray or a combination of these colors. No house slippers/shoes are ever to be worn.

7. Shoelaces for all shoes must be the predominant color of the shoe.

P.E. Clothing

1. Students enrolled in Physical Education classes must purchase their uniforms from Southern School Uniforms. This includes sweat pants and sweatshirts if desired for colder weather.

Athletic Clothing/Band Practice Clothing

1. Athletes must wear practice gear or ACA athletic shorts and any ACA shirt. Clothing may **NOT** be modified (i.e. be torn, ripped, or modified in any manner). Appropriate athletic shoes **MUST** be worn by all athletes using the weight room. During band practice sessions, band members must conform to the same clothing requirements as athletes.

UNIFORM GUIDELINES FOR AWARDS ASSEMBLIES, PICTURE DAY, AND OTHER SPECIAL EVENTS

Uniforms will be worn on fall picture day. For spring picture day, students may wear **dress clothes** (no denim) of their choosing. All attire must meet standards desired by ACA. No cleavage or midriffs are to be shown. Clothes must be loose fitting enough to conceal undergarments, and have no writing or pictures of any kind. ACA uniform shorts may be worn, but no other shorts are acceptable. Shoulder straps for dresses or tops must be at least three inches in width or a jacket must be worn (no denim). All other uniform guidelines apply. **Fridays will be designated as “ACA Spirit Days.” On these days students will be permitted to wear blue jeans and any ACA T-shirt (team, organization, class, ACA special event t-shirts). Jean/denim shorts, however are not allowed. Jeans with holes and those that are frayed are NOT permitted. Those choosing not to wear jeans on these days must wear ACA uniforms. Team, organization, class or special event t-shirts are not permitted any other days without special permission by the administration.**

The following additional guidelines will also be enforced:

1. **If a student is thought to be dressed inappropriately at a school event, any employee may call it to the attention of an administrator. The administrator will go with one of the designated ladies to talk to the student.**
2. **The student will be asked to leave if the administrator determines the dress is inappropriate. The administrator will meet with the student and parent the next available school day to determine if further action is needed.**
3. **If the student can't go home due to not being a driver (or other circumstance), the student will have to meet with the administrator on the first available school day and some consequences will be given. Parents will be informed and/or asked to meet.**
4. **Employees have the option to have the student put on a shirt or come sit with an employee.**

PROHIBITIONS

1. Any apparel, jewelry, accessory, notebooks, books, or manner of grooming, which by virtue of its color, arrangement, trademark, or any other attribute, denotes advocacy of drug use, alcohol, violence, hatred, or disruptive behavior.

2. Any manner of grooming or clothing that is too tight, revealing, distracting, or made of see through material. All uniform items are to be fitted and worn to standards desired by both Southern School Uniform Company and Alabama Christian Academy.
3. Any top that results in the exposure of the midriff or cleavage.
4. Visible tattoos, branding, or other non-conservative fads.
5. Visible body piercing with posts, studs, rings, etc. (Ear piercings on girls' ears excepted.)
6. Long hair on males – must not overlap the bottom of a dress shirt collar.
7. Elaborate and/or distracting makeup, hair colors, or styles.
8. Hats, caps, or sunglasses worn in the school buildings.
9. Knives, weapons, or any other items prohibited by this handbook.

ENFORCEMENT AND CONSEQUENCES

Attire may be checked at any time. If a teacher, staff member, or administrative official believes an article of clothing is in violation of uniform guidelines, appropriate measures will be taken. Students may be sent home in order to change into appropriate clothing. Class time missed for a uniform violation will count as an unexcused absence with appropriate penalties enforced in the missed classes.

***THE ADMINISTRATION RESERVES THE FINAL DECISION ABOUT THE
APPROPRIATENESS OF A MANNER OF DRESS.***